



The Crowden School

1475 Rose Street ☞ Berkeley, CA 94702 ☞ 510.559.6910 ☞ 510.559.6940 FAX

2020-2021 THE CROWDEN SCHOOL CHAPERONE GUIDE

Our students benefit greatly from special events both on and off campus. Your participation makes all this possible. Thank you for volunteering your time to be with our students!

Please remember, you must check-in to the front desk, sign-in, and wear a volunteer badge each time you volunteer. Please call the school if you cannot make your scheduled volunteer time for any reason.

Guidelines for Safe Interaction with Students

All interactions with students, faculty/staff, and volunteers should be focused on supporting the learning process.

- Be visible and vigilant. Your primary role is to supervise the students.
- Refrain from checking mobile devices or other distracting behavior.
- Treat all students in the same way; speak respectfully.
- Maintain appropriate emotional boundaries between adult and student.
- Do not discuss personal information or ask about other students, teachers, or families.
- **Limit physical contact with students unless necessary for the student's health or safety.**

Seek assistance from a faculty/staff member immediately if a conflict or issue arises.

I have read and understand The Crowden School Chaperone Guide. I will follow the guidelines to the best of my ability.

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Any complaint concerning a volunteer will be reviewed by the Principal. The Crowden School reserves the right to restrict further participation in school events for any volunteer who does not abide by these guidelines.

Attachment L